# Trout Creek School District #6

# Regular Meeting Minutes

8/16/2023

**In Attendance:** D. Scott Rasor, Carolyn Nesbitt, Marian Stonehocker, and Preston Wenz, Jennifer McPherson, Ruth Allen, Debra Cashman, Bev Brumbaugh, Cheryl Androes, Dan Androes.

**I. Call to order**

Mr. Rasor called to order the regular meeting of the Trout Creek School Board at 6:02 pm on 8/16/2023 at Trout Creek School.

**II. Pledge of Allegiance**

Mr. Rasor led the Pledge of Allegiance.

**III. Recognition of Visitors/Public Comment**

Mr. Rasor asked for public comment; none given.

**IV. Approval of the Agenda as Presented.**

Action Read By: Mr. Rasor; Motion Made By: Mr. Linderman; 2nd: Mrs. Nesbitt

**On the poll of the Board, the motion carried unanimously.**

**V. Approval of Minutes:**

May 9, 2023

 Action Read By: Mr. Rasor; Motion Made By: Mrs. Stonehocker; 2nd: Mrs. Nesbitt

**On the poll of the Board, the motion carried unanimously.**

July 11, 2023

Action Read By: Mr. Rasor; Motion Made By: Mrs. Nesbitt; 2nd: Mrs. Stonehocker

**On the poll of the Board, the motion carried unanimously.**

July 17, 2023

Action Read By: Mr. Rasor; Motion Made By: Mrs. Nesbitt; 2nd: Mrs. Stonehocker

**On the poll of the Board, the motion carried unanimously.**

**VI. Approval of Warrants:**

 Action Read By: Mr. Rasor; Motion Made By: Mrs. Stonehocker; 2nd: Mrs. Nesbitt

**On the poll of the Board, the motion carried unanimously.**

**VII. Administrative Update:**

Mr. Wenz reported the following:

**Projected Enrollment**

Total 37

EK 7

K/1 5

2/3 6

4/5 6

6-8 13

Facilities

Finishing projects to be ready for staff reporting:

Painting floor August 17

Waxing main hall August 18

Clearing rest of areas that need August 21

**Agenda items**

Personnel recs

Rosa Torretta grades 6-8

Danielle Bednarcik for Special Ed Para in EK (PT custodian also)

Ruth Allen for Food Service Manager/Head Cook

Tana Ryder for Asst Cook

Maintenance Supervisor & Food Services pay

Was going to recommend increasing hourly rate but with positions filled, no need right now.

Substitute List

Kaitlyn Purdy

Michelle Naylor

Kimberly Johnson

Soccer Coach Recs

Ruth Boyer for U10

Scott Donovan for U13 pending positive background check

Curriculum Stipend

Debra Cashman will be in charge of FastBridge testing, leading RtI/MTSS, Title I teacher, and assisting new teachers with curriculum implementation - recommendation is to pay her a stipend of $3,000 from Title 1 School Support grant funds.

Mr. Wenz and Mrs. Cashman also reviewed the FastBridge test scores with the Board. Mr. Wenz made special note that the 100% ratings for 5th and 6th graders during the 2021-2022 school year were deemed invalid due to the teacher supplying answers to the students. Mr. Wenz thanked Mrs. Cashman for preparing the reports.

**VII. District Clerk Update:**

1. Financials - Ms. McPherson provided financial reports and reviewed them with the Board. Mr. Rasor asked Mr. Wenz for an update on Golf. Mr. Wenz reported that there are no Junior High golf teams around and that the District will be implementing golf in PE.
2. Audit Report and Corrective Action Plan - Ms. McPherson presented the FY22 Audit Finding and the Corrective Action Plan to the Board.
3. Summer Conference Report - Ms. McPherson shared her experience with the Clerk Summer Conference. One particular learned topic is that HB 724 created new notice requirements for school districts to follow when posting board and committee meetings. With the passing of HB 724, all committees formed by the Board, whether or not there is a single Board member on the committee, nor the size of the committee, are considered extensions of the Board as they report and make recommendations to the Board. As such, they are subject to the same open meeting laws as Board meetings. Ms. McPherson did clarify that even if the committee is made up of a single person, it is still an extension of the Board.

**VIII. Discussion (D) and Action (A) Items:**

1. Auditor Contract FY23-25:

Ms. McPherson presented the contracts proposed by Denning, Downey, and Associates for fiscal years 23, 24, and 25. Ms. McPherson shared that she did contact other CPAs who do school district audits and none of them were taking on new clients.

Action Read By: Mr. Rasor; Motion Made By: Mrs. Nesbitt; 2nd: Mrs. Stonehocker

**On the poll of the Board, the motion carried unanimously.**

1. Personnel Recommendations:

 Mr. Wenz recommended:

Rosa Torretta for 6, 7, 8 grades co-teacher. Mrs. Torretta will be teacher of record for Ms. Hanson.

 Action Read By: Mr. Rasor; Motion Made By: Mrs. Nesbitt; 2nd: Mrs. Stonehocker

**On the poll of the Board, the motion carried unanimously.**

Ruth Allen for Food Services Director/Head Cook.

Action Read By: Mr. Rasor; Motion Made By: Mrs. Nesbitt; 2nd: Mrs. Stonehocker

**On the poll of the Board, the motion carried unanimously.**

Tana Stops (Ryder) for PT Assistant Cook.

Action Read By: Mr. Rasor; Motion Made By: Mrs. Nesbitt; 2nd: Mrs. Stonehocker

**On the poll of the Board, the motion carried unanimously.**

 Danielle Bednarcik for Paraprofessional - **TABLED**

1. Maintenance Supervisor & Food Services Director Pay - **TABLED**
2. Substitute List Approval:

Mr. Wenz advised the Board that Mrs. Purdy needed to be removed, at her request, from the list of substitutes.

Action Read By: Mr. Rasor; Motion Made By: Mrs. Stonehocker; 2nd: Mrs. Nesbitt

**On the poll of the Board, the motion carried unanimously.**

1. Soccer Coach Approval:

 Mr. Wenz recommended Ruth Boyer for U10 and Scott DOnovan for U13.

 Action Read By: Mr. Rasor; Motion Made By: Mrs. Nesbitt; 2nd: Mrs. Stonehocker

**On the poll of the Board, the motion carried unanimously.**

1. Staff Dress Code:  **No action needed per discussion.**

 Mrs. Stonehocker expressed concern with unprofessional dress by staff members. She stated that the District needs to set a good example with grooming habits to the children. She also shared that dress up days are great, but pajama bottoms and sweatpants are not professional.

1. Curriculum Stipend:

Mr. Wenz recommended providing a stipend to Debra Cashman to act as the curriculum coach. He stated that Debra Cashman will be in charge of FastBridge testing, leading RtI/MTSS, Title I teacher, and assisting new teachers with curriculum implementation - recommendation is to pay her a stipend of $3,000 from Title 1 School Support grant funds.

Action Read By: Mr. Rasor; Motion Made By: Mrs. Nesbitt; 2nd: Mrs. Stonehocker

**On the poll of the Board, the motion carried unanimously.**

1. Approval of the FY23 Trustees Financial Summary:

Action Read By: Mr. Rasor; Motion Made By: Mrs. Nesbitt; 2nd: Mrs. Stonehocker

**On the poll of the Board, the motion carried unanimously.**

1. Approval of the FY24 Budget Report:

Action Read By: Mr. Rasor; Motion Made By: Mrs. Stonehocker; 2nd: Mrs. Nesbitt

**On the poll of the Board, the motion carried unanimously.**

**X. Next Meeting Agenda Items**

1. Policy Updates
2. Maintenance Supervisor and Food Services Director Pay
3. Paraprofessional position vacancy
4. Transportation Contract

 **XI. Adjournmen**t – Meeting was adjourned by Mr. Rasor at 7:25 pm.

Next Meeting: Regular Board Meeting Tuesday, September 12, 2023

 Respectfully submitted,

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Jennifer McPherson, District Clerk Date

Approved on \_\_\_\_\_\_\_\_\_\_\_\_, 2023.

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D. Scott Rasor, Board Chair Date